

APPLICATION FOR ROOF PERMIT



CITY OF BELLEVUE
COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING & SAFETY
 115 East Pine Street | P.O. Box 825 | Bellevue, Idaho 83313
 Telephone: (208) 913-0191 | Email: aphelps@bellevueidaho.us

OWNER: _____

MAILING ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **CELL:** _____

EMAIL ADDRESS: _____

CONTRACTOR: _____

MAILING ADDRESS: _____ **REGISTRATION NO.:** _____ *Mandatory*

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **CELL:** _____

EMAIL ADDRESS: _____

ARCHITECT: _____

EMAIL ADDRESS: _____

Official Use Only

State of Idaho Division of Building Safety

Plan Review Permit Number:

BID#: _____ - _____

City Permit No: _____

Date Filed: _____

Base Permit Fee: \$ _____
(Based on Construction Cost)

Plan Review Fee: \$ _____
(65% of Base Permit Fee)

Subtotal: \$ _____

****All reroofing projects require a roofing permit***

CLASS OF WORK/REMODEL:

- COMMERCIAL
- SINGLE FAMILY RESIDENTIAL (or)
- MULTI-FAMILY RESIDENTIAL (NUMBER OF STORIES: _____ NUMBER OF UNITS : _____)

DESCRIPTION OF WORK (please include building material):

Method of attachment to structure: _____

CHECKLIST

Year the building/structure was built: _____ (Prior to 1941 could be deemed Historical Structure)

Site Plan (that includes property lines, easements, utilities, and public rights-of-way)

Construction Plans – Roof Design/Structural details

Street address of work: _____

Legal description of land: LOT# _____ BLOCK # _____ SUBDIVISION _____

Lot in Flood Plain: NO YES (if YES provide Floodplain Development Permit application)

Zoning: B GR LB/R LI T AVO RGB LI/B

Estimated cost of construction: \$ _____

GUIDELINES

- **Roof design** – All roof systems must be engineered with a snow load of not less than 80 pounds per square feet. Bellevue is a Seismic Design Category C with a Wind load Category C (70 mph).
- **Roof work** involving changes to height, slope, footprint, structural framing, or cavity insulation requires a **Building Permit**.
- **Patching** less than 1 square (10'x10') does not require a permit.
- **Is the site listed** on the “Inventory of the Bellevue Historic Sites and Structures” or in the Historic District?

Building Permit Fee Calculations

Construction Value	Permit Fee
\$1 to \$500	\$25.80
\$501 to \$2,000	\$25.80 for the first \$500 plus \$3.00 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$89.89 for the first \$2,000 plus \$16.52 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$508.50 for the first \$25,000 plus \$11.80 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$835.59 for the first \$50,000 plus \$8.26 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,289.89 for the first \$100,000 plus \$6.49 for each additional \$1,000 or fraction thereof, to and including \$500,000
Over \$501,000 to \$1,000,000	\$4,197.41 for the first \$500,000 plus \$5.61 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$7,279.84 for the first \$1,000,000 plus \$4.13 for each additional \$1,000 or fraction thereof

The Completion of this Application Does Not Constitute a Building Roof Permit

I HEREBY ACKNOWLEDGE that I have filled in this application accurately to the best of my knowledge and that I AGREE TO comply with all City Ordinances and State laws regulating building construction in the City of Bellevue, Idaho. Any waiver or variance must be specifically described and approved by the proper authority.

NOTE: Building Roof Permits are valid for 365 days from the date issued. WHERE NO WORK HAS BEEN STARTED AND/OR INSPECTED WITHIN 90 DAYS AFTER THE ISSUANCE OF PERMIT OR WHEN MORE THAN 90 DAYS LAPSES BETWEEN APPROVAL OF REQUIRED INSPECTIONS, SUCH PERMIT SHALL BE NULL AND VOID.

X _____ Date: ____/____/____
Signature of Contractor, Owner, or Authorized Agent

“Homeowners Association, if applicable, may require additional approvals for the subject’s property improvements.”

Approved Denied _____ Date: ____/____/____
Building Department Representative