



# APPLICATION FOR FENCE PERMIT

## CITY OF BELLEVUE | BUILDING & SAFETY

115 East Pine Street | P.O. Box 825 | Bellevue, Idaho 83313  
Telephone: (208) 913-0191

<b>Official Use only:</b>
Permit Number: _____
Date filed: _____
Total Permit Fee: <b>\$100.00</b>

HOME OWNER'S NAME: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

CONTRACTOR'S NAME: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_  
\_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION: \$ \_\_\_\_\_ HEIGHT: \_\_\_\_\_ LENGTH: \_\_\_\_\_

STREET/PHYSICAL ADDRESS OF WORK: \_\_\_\_\_

LEGAL DESCRIPTION: LOT#: \_\_\_\_\_ BLOCK #: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

**Please have the following checklist completed prior to submitting your application for a fence permit:**

- ✓ Have you accurately located your property pins? \_\_\_\_\_
- ✓ What is the width of the street right-of-way? \_\_\_\_\_
- ✓ What is the front yard setback? \_\_\_\_\_
- ✓ Have you checked for underground utilities? \_\_\_\_\_
- ✓ Is your property located in the floodplain? \_\_\_\_\_

***The Completion of this Application Does Not Constitute a Fence Permit.***

I HEREBY ACKNOWLEDGE that I have filled in this application accurately to the best of my knowledge and I agree to comply with all City Ordinances and State laws regulating building construction in the City of Bellevue, Idaho. Any waiver or variance must be specifically described and approved by the proper authority. I understand that this fence or wall must be constructed on the property of the OWNER designated above. I AGREE that it is my responsibility to locate all utilities before digging.

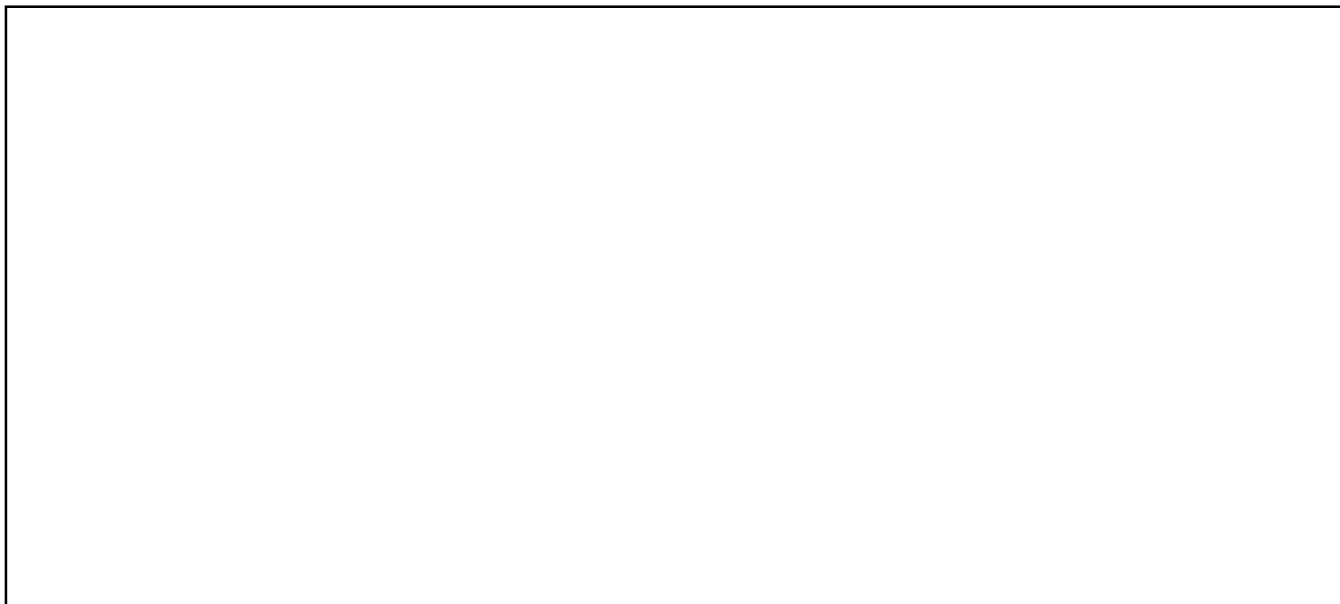
\_\_\_\_\_  
Signature of Owner or Authorized Agent

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Approved  Denied \_\_\_\_\_  
Building Department Representative

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**FENCE PLAN: Sketch plan here or attach drawing to this application.**



### FENCE GUIDELINES

**The following requirements apply in all zoning districts:**

- No fence may be located, constructed, or maintained in such a way as to obstruct the view of intersections by motorists and pedestrians.
- Fences shall not be located within seventy-five (75) feet of the centerline intersection of two (2) streets.
- No barbed wire or other sharp pointed metal fence and no electrically charged fence shall be permitted, unless after consideration, the Planning & Zoning Commission makes a determination that such materials are necessary for security purposes.
- A fence permit is required for all fences in all districts.
- Fences in General Residential and Light Industrial zones, shall not exceed six (6) feet in height, unless a Conditional Use Permit is acquired as well as approval from the Design Review Commission.
- Fences can be no more than 4 feet tall in the front yard setback and no more than 6 feet tall in the side and rear yard setback. Fence height shall be measured from record grade.

**Additional Fees:** *ALL LEGAL, ENGINEERING AND OTHER CONSULTANT FEES SHALL BE REIMBURSED 100% BY THE APPLICANT.*

**Determining Property lines:** It is important that you place your fence, wall or hedge on your own property so as not to encroach on your neighbors or the City’s designated public property. The best way to determine where your property line is to have a land surveyor locate your property pins. However, the following may be of helpful in determining where your property line is:

- Streets in Bellevue are 60, 80 in width with Main Street (State Highway 75) 100 feet in width. The asphalt is placed approximately in the center of this right of way. Measuring 30, 35, 40, 45, or 50 feet respectively from the centerline of the street will put you in the vicinity of your property line.
- Property pins are quite often buried underground and can be located with a metal detector. Typically, property pins are pieces of deformed steel with a yellow cap on the top driven into the ground at the point where your property adjoins other properties forming a corner (change in direction). ***If property pins cannot be located, the applicant will need to hire a land surveyor, at their cost, to locate the pins.***

The fence permit fee is \$100 and shall be paid at the time your application is submitted. You may pick up a fence permit application at Bellevue City Hall or you may download one from [www.bellevueidaho.us](http://www.bellevueidaho.us). *Having a complete application will expedite the permit process. **If you have any questions please contact Amy Phelps at: (208) 913-0191.***