

Bellevue Common Council  
Tuesday May 29, 2018  
Minutes

**6:00 pm Call to Order:**

- Mayor Koch called the meeting to order. Council members present were Craig Wolfrom, Shaun Mahoney, Ned Burns, Greg Cappel, Robert Leahy and Kathryn Goldman. Staff present were Diane Shay, Community Development Director; Frank Suwanrit, Public Works Director, Greg Beaver, Fire Chief; Ross Scaggs, Marshal.

**1. Notice and Hearing Compliance:**

The posting of this agenda complied with Idaho Code 67-2343. The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall and on the website on May 23, 2018. Goldman moved that the notice was in compliance with Idaho Code, Cappel seconded, motion carried unanimously.

**2. Call for Conflict** – There was no conflict.

- 3. Public Comment:** Steve Carlisle, 270 Sunrise Ranch Rd, had a comment on Item #6, withheld comment after learning that the item would be pulled. At this point Koch requested to amend the agenda,

**Amended Agenda** – Item #5 Area of City Impact Discussion because of the holiday and some parties were not available. Item #6 A letter was received the night before and legal counsel and staff have not been able to read the letter. Koch reiterated that City Council would be setting the date for the hearing. Koch then asked Carlisle who was on the “Committee”. Carlisle responded with citizens of Bellevue. Koch explained that the appeal is from Carlisle and without a list of the names of the committee members he couldn’t go forward as the appeal was filed in Carlisle’s name, not a committee. Koch also asked that the invoice be paid. Koch explained he was not angry, but frustrated. Koch also explained that the City had already spent close to \$5,000 on this appeal that the City will not ever recoup. Koch also asked to pull Item #9 as DBS wants to rework some of the fees and language. Also waiting for the Parks committee. Wolfrom made a motion to pull items #5, 6, and 9. Mahoney seconded. Motion passed.

Clark read two letters into the record. Letters are attached, by Evan Lister and Donna Serrano both relating to airport operations and safety issues.

- 4. Mountain Rides** – Wally Morgus, the new Executive Director Mountain Rides Transportation authority introduced himself to Council. He gave a brief presentation of his time in the Valley. He then reported on the statistics for the year as they relate to Bellevue. 16,000 boarded in Bellevue. 15 – 18%, with Main and Oak, Main and Spruce being the high areas of boarding. Mountain Rides is now fully running out of Bellevue facility, remodel and upgrade bus stops in Bellevue are projects for this year. New signage and a shelter are being proposed. This should be done by end of summer. Mountain Rides will have the 2019 Funding request as soon as possible. Koch would like to see bus shelters added to design review similar to those that are in Hailey.
- 5.** Item pulled from agenda for future date.
- 6.** Item pulled from agenda for future date.

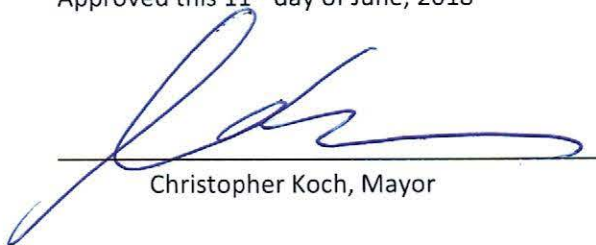
7. **Presentation, Discussion** – Water meters, CoreMain Dan Hawkings: Hawkings grew up in Idaho, has been with CoreMain for 7 years. Presenting Neptune water meters was Jared Lindstrom. Some of our older system meters are Neptune. Lindstrom gave a presentation of the meters they are recommending to Council. The cost of the meters, with installation and gateways is approximately \$226,534.10. Burns asked if this cost was passed on to the consumer. It was explained that the City will bear the brunt of this cost. Only new homes will be charged fees on hook ups. Suwanrit explained that the meters originally budgeted for were more expensive and this is a better meter. A discussion ensued about the meters and Hawkings offered to take anyone on a tour of meters used in Hailey. Cappel asked about the coverage of the gateways. Lindstrom directed him to maps and explained the usage of the gateways. Lindstrom will get the software person in touch with Clark. Cappel wanted to know if there was protection and what kind of hard copy reports we would be given based on the “Cloud” option. He also asked about the warranty. It is a full warranty for 10 years, with prorated for the next 10 years. A further discussion of records retention took place.
8. **Presentation iWorq** Council heard Suwanrit’s presentation. Currently there is a free system through LHTAC that Public Works is using. Council requested further information as to what is included the Work Management portion of the package. Council felt the Fleet Management module was not needed at this time. Suwanrit explained that the contract would not go into effect until October 1, 2018. However, Goldman was concerned that employees would spend time learning and using a system we might not want to keep. A discussion ensued regarding current software and how it can be used, data conversion and other costs listed in the proposal. Goldman asked to see information on a similar sized city for price comps. Suwanrit will get more information and bring back to Council.
9. Item pulled from agenda for future date.
10. **Resolution 2117** Authorizing the Treasurer to pay additional \$50,000 on DEQ principal. Clark presented dollar amounts in LGIP accounts, including the original plan by Keller to pay down the principal down. Clark and Suwanrit agreed that the \$50,000 was reasonable with current savings. Wolfrom asked about Construction and Improvement costs in the financial statements. Clark explained that the Region Grant money was received in 2018 instead of 2017. Cappel made a motion to authorize the Treasurer to make this payment, Goldman second, motion passed unanimously. roll call.
11. **Budget Workshop** – Fire Department. Chief Beaver present his budget and equipment list for FY2019. His budget is increased a net of \$8,100. Cappel asked for more information regarding the 3% pay increase. Clark stated that would be \$0.53 an hour. Clark will get the payroll breakdown in for the next meeting. Next meeting will be Community Development, Marshal and Library.
12. **Consent Agenda:**
  - a. Minutes of 5/14/18
    - i. Clark asked for a clarification on the Council members who made the motion to come out of Executive Session, and to adjourn as well as seconds. Koch stated that Leahy made the motion, Goldman seconded on coming out of Executive Session, Wolfrom made the motion to adjourn and Goldman seconded.
  - b. Payables from 5/15/18 – 5/28/19



- c. Department head updates
  - i. Wolfrom was concerned that there were no Department Head updates. Koch reiterated the same. Wolfrom would like to see them in the packet monthly so Council members.
- d. Financial Statements 4/30/18
  - i. Wolfrom had some questions regarding Library financials. He also questioned where the Marshal's new vehicles are. Clark stated they were behind. Streets budget was questioned by Wolfrom as well. Clark also stated that in the past salaries & wages were based on percentages, now hours are specific by log in and log out via a time sheet program. There will be some adjustments made this year to accommodate that specificity.

Goldman made a motion to approve the Consent Agenda as written, Mahoney seconded.

Approved this 11<sup>th</sup> day of June, 2018



Christopher Koch, Mayor



Kathleen Clark, City Clerk/Treasurer