

Bellevue Common Council  
Monday, February 12, 2018  
Minutes

**6:00 pm Call to Order:**

Mayor Koch called the meeting to order. Council members present were Bob Leahy, Craig Wolfrom, Kathryn Goldman, Shaun Mahoney, Ned Burns, Greg Cappel. Staff present were Diane Shay, Community Development Director; Kelly West, Public Works, Greg Beaver, Fire Chief; Ross Scaggs, Marshal, Frank Suwanrit, Public Works Director, Everton Oliviera, Public Works.

**Notice and Hearing Compliance:**

The posting of this agenda complied with Idaho Code 67-2343. The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall and on the website on February 8, 2018. Goldman moved that the notice was in compliance with Idaho Code, Leahy seconded, motion carried unanimously.

**2. Call for Conflict:** No conflict

**3. Public Comment:** No comment

**Changes, additions or deletion of items on the Agenda:** Item # 5. BIOTA Proposal was cancelled as Mr. Colyer was unable to attend. This was on the Amended Agenda. Shay reported that Jim Zarubica was not able to attend as well and asked that Item # 6 be removed. Goldman made a motion to remove Item #6, Cappel seconded, motion carried. Koch requested that the Request for Funds for Fire Dept. be added to the agenda. Goldman made a motion that the request for funds was time sensitive and that it be added to the agenda, Cappel approved and the motion carried.

**4. Chamber of Commerce:** Jeff Bacon did not attend, no presentation.

**7. Proposal SPF Water:** Suwanrit stated we need to get an updated water model for the City, especially with the Strahorn project coming up. Eric Landsberg, SPF, explained that the old system will not update correctly. A brief discussion ensued regarding pipes, lines. Wolfrom was concerned that the City was duplicating information and work. Landsberg stated that this is the computer modeling for the entire flow and current operations. The other study Wolfrom was concerned about is a DEQ study for facilities only and future, as opposed to current flows. This study is for improving, the system. HM (Hydraulic Modeling) looks at specific issues. Cappel asked if the hydraulic modeling would give baseline modeling for future uses. HM is required for new development. Until Task One is completed, the City cannot move forward on Strahorn. The current software is antiquated. Leahy asked if this a cost that can be put in the annexation. Shay stated the applicant for Strahorn had agreed to pay for the portion of the study that applies to Strahorn. The HM is basically a computer model of the entire system. The Keller study is the "manual" for the system. Cappel made a motion to approve Task 1, \$14,988, with Task 2, \$4,330, being held until the City obtains a letter stating Strahorn partners stating they will pay for the task. Goldman seconded, by roll call Mahoney, Cappel, Leahy, Goldman, Burns, Yea, Wolfrom, Nay.

**8. Request for Funds, New vehicles,** \$27439 for 3 vehicles, plus \$3700 for radar and radio kits, plus \$19,742 for outfitting the three vehicles. Grand total for three vehicles is \$50,880. The budget line item for vehicle acquisition is \$52,000. Mahoney made a motion to allow Marshal Scaggs to enter into a lease and purchase for the three vehicles, ready to go with all equipment. Cappel seconded. The motion passed unanimously by roll call vote.

**9. Request for Funds, Radios:** Greg Beaver, Fire Department. Two of three existing radios are broken down, and the cost of repair is \$300+. The Day wireless bid is not only the lowest, it also provides more service. Goldman made a motion to allow the Fire Dept. to purchase three new radios, Burns seconded. The motion passed unanimously by roll call.

**10. Request for Funds, Dell Laptop Computer:** Diane Shay, Computer Development and Kathy Clark, City Clerk/Treasurer. Shay stated that the City needs a laptop for use by both Computer Development for meetings away from the City. It would also be used for visitors when making presentations with our projector. Clark explained that administration will be taking on 60%, Community Development will take 40%. The laptop is \$564. Goldman made a motion to approve the request for funds, Cappel seconded it, and the motion carried unanimously by roll call.

**10. Request for Funds, Meter replacement at Tank:** Kelly West, Water Supervisor. The meter at water tank broke about a year ago. West gave a brief presentation of what it will take to replace the inflow from the Springs. By moving the meter box by 140 feet the City can save some money. West provided a quote for materials and subcontract with C & R Electric. Cappel made a motion to approve the request for funds for the meter replacement, Leahy seconded. By roll call vote Mahoney, Cappel, Leahy, Goldman, Burns Yea, Wolfrom, Nay

**11. Resolution No. 2098 Authorizing the Treasurer to Transfer Funds from US Bank Savings Accounts to LGIP Funds.** Clark presented the Council with a report showing the low interest revenue from funds in US Bank. Clark is requesting that the City move these funds to LGIP funds to increase interest income. Mahoney moved to pass Resolution No. 2098. Cappel requested that the US Bank accounts be closed, then seconded. With a roll call vote the motion passed unanimously.

**12. Resolution No. 2099 Authorizing the Treasurer to Transfer Funds from US Bank to DL Evans Bank, General Checking.** Clark stated that this is changing the deposit account for state funds into the DL Evans General Checking, again to simplify and stream line operations. Cappel moved to pass Resolution 2099 authorizing the Treasurer to update the deposit account to DL Evans. Goldman seconded, motion passed unanimously with a roll call vote.

**13. Resolution No. 2100 Authorizing the Mayor to enter into a contract for Services.** Suwanrit presented Task Order No. 17, from Keller Associates. Suwanrit described the 5 tasks to be handled by Keller for supporting the requirements needed to meet the compliance activities of the City's Reuse Permit through DEQ. Cappel asked for confirmation that Suwanrit would be able to handle Task 6 on his own, Suwanrit stated he was. Goldman made a motion authorizing the Mayor to sign the contract for

service with Keller Associates for Reuse Permit Support, Mahoney seconded. Motion carried unanimously with a roll call vote.

**14. Consent Agenda:** Clark stated there was a correction to payables, reclassifying \$156.19 should be Bldgs. & Grounds instead of Fire. Chief Beaver mentioned there is an ICS class on March 15, a two hour class for elected officials at the PSF. He will forward the email to the Council and Mayor. Suwanrit stated that they had been able to resolve the issue with the sensors. Public Works are getting a new pump to replace the one from Chantrelle because of the “ragging”. Suwanrit also discussed the repairs for the liners but the company had to move the job down because of natural disasters. Wastewater department will have to do some seepage testing. PW will have more information for us in the future. The other option would be to take it out of commission. Koch explained that while we are not a lagoon system anymore, the City still needs them. Suwanrit will work with Keller on this issue.

Wolfrom moved that we accept the consent agenda as stated, Goldman seconded. The motion passed unanimously with a roll call.

Cappel stated that he wanted to commend Kelly West for stepping up and putting together a Standard Operating Procedures. Suwanrit introduced Everton Oliveira – CDL driver, wastewater collection training as the newest member of City Staff.

Goldman made a motion to adjourn the meeting, Mahoney seconded. Motion carried.

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Chris Koch, Mayor

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Kathy Clark, City Clerk/Treasurer

02/14/18