

City of Bellevue
City Council Minutes
December 10, 2018, 2018

6:00 pm Call to Order:

Mayor Koch called the meeting to order. Council members present were Shaun Mahoney, Bob Leahy, Kathryn Goldman, Ned Burns, Greg Cappel. City Clerk, Kathy Clark stated a quorum was present. Staff members present were Diane Shay, Community Development Director, Greg Beaver, Fire Chief, Frank Suwanrit, Public Works Director and Kelly West, Water Supervisor and Rick Allington, City Attorney.

Notice and Hearing Compliance:

The posting of this agenda complied with Idaho Code §67-2343. The agenda was posted at the Bellevue Post Office, the bulletin board outside City Hall and on the City website on December 5, 2018. Goldman made a motion that the notice was in compliance with Idaho Code §67-2343, Burns seconded. The motion passed unanimously.

1. Call for Conflict as outlined in Idaho Code §59-703 (f) – 704:

The Mayor called for any conflict from Aldermen with any agenda item. There was none.

2. Public Comment for items of concern not on the agenda:

Mayor Koch asked for any public comment on items of concern not on the agenda.

Steve Carlisle, 270 Sunrise Ranch Road. Mr. Carlisle is concerned that no signs have been put up at the park after his request at the previous meeting. Shay stated she had called the Snowmobile Association and was told they would convey concerns to their members. Mayor Koch requested that Suwanrit get some signs up to reflect the appropriate speed limit and that no snowmobiles should be in the park.

Tammy Davis, 300 S. 5th, Ms. Davis presented the information from the Bellevue Haunted Forest. She presented her report for the event – Revenue was a little over \$9600, with expenses running around \$3300 with about \$6,600 to dispense. She thanked Sun Valley Storage, Mahoney's, the Fire Department, Friends of the Howard Preserve and over 100 volunteers. The event ran well with little incident. She disbursed checks to City of Bellevue for Parks department, another to the Bellevue Historical Society for \$1,000, another to the Friends of the Howard Preserve for \$2500, another to the Volunteer Firefighters "Burn out Fund" for the Chavez family for \$500 and \$350 for the Library. See attached Exhibit A

- 3. Request for Funds – 3 sets of turn out gear - \$7,314.33, Budget Line item #58230:** Greg Beaver - **Beaver** explained the reason he is requesting funds now instead of after the "Big Check" that he can save a little money by ordering now. The actual payment will not be due until later in January. Cappel made a motion to approve the request for funds as written. Mahoney seconded. Motion passed unanimously by roll call, Mahoney – yes, Cappel – yes, Leahy – yes, Goldman – yes, Burns – yes.

- 4. Discussion – Safe Routes to School:** Mark Sauvageau – Sauvageau gave a brief update on where they are. The school tried to do a survey on the numbers of where the kids walk, bike ride and move through the City to school. He would like to coordinate with the Marshal's department to identify places for signage. They are waiting for some flashers that are coming in from Mountain Rides. Dr. Holmes is going to be having a meeting with representatives of all the stakeholders. Sauvageau would like to have some student leaders come in and present some ideas on a banner for Safe Routes to School. He would like to see the students involved sometime after the new year.

He also presented a letter to Suwanrit for the LHTAC grant. Burns asked if there was any discussion regarding crossing guards. Sauvageau explained he didn't have the employees. The school district has to provide bus transportation for students that are near hazardous roadways. Main Street is considered to be hazardous. The school is using signage to direct parents for pick up and drop off.

- 5. Discussion – Bellevue Artist Alliance – Item was continued.**
- 6. Discussion – Findings on the condition of Bellevue City Hall – Item was continued.**
- 7. Discussion – Status of Strahorn Conditional Use Permit:** Diane Shay – Planning & Zoning Commission heard the remanded items November 29th. The Findings of Fact for those are being prepared and approved by the engineering and legal staff for the City. The Findings of Fact will be available soon. Shay also stated that there was a full house and there was 100% participation of public input.
- 8. Ordinance 2019-01 – Adoption of new Bellevue Code, Sterling Codifiers:** Diane Shay, Chris Koch explained that this had been a long work in progress. Shay stated that the codification did not make any changes to any ordinances in the City. The codification gets rid of redundancies, typos, missing pieces. The Ordinance does not make any substantive changes to the ordinances on the books. As things change, updates will be handled through Sterling and linked on the website. Koch stated that this was something that had been in the works and supported by several councils. Shay stated it will be live on our website tomorrow if the ordinance is approved.

Koch stated that the Council had to waive the three readings first, then adopt the ordinance if they so desired. Goldman asked about public comment if the three readings were waived. Shay stated that this wasn't a public hearing. Allington explained that the ordinance that they were passing was an ordinance adopting the processing of codifying existing ordinances and basically renumbered them according to title. Shay also spoke with AIC (Association of Idaho Cities) and they said you do not notice this as a public hearing as there are no substantive changes.

Allington stated that now the work begins to update ordinances in the future. Koch stated that the waiving of the three readings brings the City into the 21st century.

A motion was made to waive the three readings of Ordinance 2019-01, read by title by Burns. It was seconded by Cappel. The motion carried unanimously by roll call: Mahoney – yes, Cappel – yes, Leahy – yes, Goldman – yes, Burns – yes.

A motion to approve adoption of Ordinance 2019-01 was made by Burns and seconded by Cappel. The motion carried unanimously by roll call: Mahoney – yes, Cappel – yes, Leahy – yes, Goldman – yes, Burns – yes.

9. **Request for Funds – Upgrade to N-Sight software - \$1,570.80, Budget Line item # 51060:** Frank Suwanrit – Suwanrit stated that this would be the upgrade to our Neptune software for the eventual use of water meters. By upgrading now, the City will have time to test run to make sure the bugs are worked out before the whole transfer happens to metering. All agreed it was a good decision to get ahead of the transition. Goldman made a motion to approve the request for funds as written, Cappel seconded. The motion carried unanimously by roll call: Mahoney – yes, Cappel – yes, Leahy – yes, Goldman – yes, Burns – yes.
10. **Request for Funds – Evoqua Residual Analyzer @ \$4,496 and Evoqua SF Analyzer/Controller @ \$5,375 for a total of \$9,871.00, Budget line item#51160:** Kelly West – West stated that he is proposing two items. These items would give West better control over testing on the water system. It would alert him if the chlorine levels are too high or too low. All the other cities in the valley are using this system. Currently West has to manually sample the water system daily. Cappel asked West about copper/lead levels recently tested. West stated they came back clean. Koch asked regarding the water meter vaults that need to be finished. West stated they should finish up this year with meters going in this winter.
11. **Resolution #2138 – Accepting the canvassed election results from Blaine County Commissioners - Clark** read the canvassed election results from the Blaine County Commissioners. This is a basic resolution. Goldman stated that Bellevue had one of the highest turnouts in the County. Koch mentioned the consolidation was a good decision. Goldman made a motion to approve Resolution 2138 as written, Cappel seconded, motion unanimously by roll call: Mahoney – yes, Cappel – yes, Leahy – yes, Goldman – yes, Burns – yes.
12. **Resolution #2139 – Authorizing the Mayor to sign two service agreements for Standby Preventive Maintenance with Western States Power for the generators at the Wastewater Treatment Facility and at the main lift station for \$2,665.58 Budget line item #51160 –** Suwanrit explained that there was an incident with a generator last year that pointed out the need for preventative maintenance. Leahy asked how often the generators need to be serviced, Suwanrit stated once a year which is what this service would do. Leahy asked if this was for parts or service only. Suwanrit wasn't sure. There was additional discussion regarding the contract length. Koch suggested it be moved forward to the next Council meeting.
13. **Consent Agenda:**
 - a. **Minutes of 11/13/18**
 - b. **Claims from 11/13/18 – 12/10/18**
 - c. **Department Head Update**

Marshal Scaggs told Council there were two new part time officers hired to fill in when needed. Council thanked Diane Shay for hosting the Christmas party.

Goldman made a motion to approve the Consent Agenda as written, Mahoney seconded. Motion passed unanimously by roll call: Mahoney – yes; Cappel – yes; Leahy – yes; Goldman – yes; Burns – yes.

Goldman made a motion to adjourn, Cappel seconded. Motion passed all in favor.

Chris Koch, Mayor

ATTEST

Kathy Clark, City Clerk/Treasurer